

Austinburg Township Meeting  
January 3, 2023

The regular meeting of the Austinburg Township Board of Trustees opened at 7:30 pm. In attendance were Rob Lupah, Mike Petro and Ted Scifert.

Res. 1-23 John moved to make Pete Chairman of Board for 2023, Byron seconded. The roll call; Haase, aye. Dutton, aye. Kusal, aye.

Res. 2-23 Byron moved to make John Vice-Chairman of the Board for 2023, Pete seconded. The roll call; Haase, aye. Dutton, aye. Kusal, aye.

Res. 3-23 John moved to accept the minutes as written, Pete seconded. The roll; Haase, aye. Dutton, aye. Kusal aye.

Res. 4-23 John moved to pay the bills, Byron seconded. The roll; Haase, aye. Dutton, aye. Kusal, aye. Bills paid were \$13,494.29 and receipts were \$ 100.00.

In terms of correspondence we received notice that the Austinburg Post Office will be changing their hours of operation. We received the update Inside Millage/Levies valuation from the Ashtabula County Auditors Office. Bill Wilms the cemetery sexton received an email from Haines Memorials that 3 of the 4 headstones are completed for Center Cemetery.

Res. 5-23 John moved to recertify the zoning map for 2023, Byron seconded. The roll call; Haase, aye. Dutton, aye. Kusal, aye.

Res. 6-23 John moved that the reimbursement for mileage will be 65 cents per mile. Conference costs and lodging will be reimbursed at cost and meals up to \$65 per day with receipts, Byron seconded. The roll call; Haase, aye. Dutton, aye. Kusal, aye.

Res. 7-23 John moved to accept the current work rules, with work beginning at 12:01 am Monday to midnight Sunday, Pete seconded. The roll call; Haase, aye. Dutton, aye. Kusal, aye.

Res. 8-23 John moved to maintain the current zoning, cemetery and town hall fees allowing them to be reviewed as needed, Pete seconded. The roll call; Haase, aye. Dutton, aye. Kusal, aye.

Res. 9-23 John moved to accept Bill Wilms as Fire Chief, Rob Lapuh as Zoning Administrator, and Cindy Hejduk as Town Hall rental/maintenance agent, Pete seconded. The roll call; Haase, aye. Dutton, aye. Kusal, aye.

Res. 10-23 John moved that the Township officials be paid on a salary basis, Byron seconded. The roll call; Haase, aye. Dutton, aye. Kusal, aye.

Res. 11-23 John moved that the Township will continue with the HealthCare Reimbursement Account as offered by the Township medical coverage, Pete seconded. The roll call; Haase, aye. Dutton, aye. Kusal, aye.

Res. 12-23 John moved that the Township Meetings will be held on the first and third Monday of each month at 7:30pm. When meetings fall on a legal holiday they will be held on the following Tuesday, Pete seconded. The roll call; Haase, aye. Dutton, aye. Kusal, aye.

Res. 13-23 John moved that the liaison positions will be the following: parks and cemeteries, Haase; Zoning, NAD, and Fire Department, Dutton; and Newsletter, Kusal. Pete seconded. The roll call; Haase, aye. Dutton, aye. Kusal, aye.

Res. 14-23 John moved to offer group Healthcare insurance plans for all eligible employees, Byron seconded. The roll call; Hasse, aye. Dutton, aye. Kusal, aye.

Res. 15-23 John moved that Austinburg Township adopt the Ashtabula County Road regulations for the year 2023, Byron seconded. The roll call; Haase, aye. Dutton, aye. Kusal, aye.



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Res. 16-23 John moved that Austinburg Township recognize all Federal Holidays, Pete seconded. The roll call; Haase, aye. Dutton, aye. Kusar, aye.

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Res. 17-23 John moved to keep Kanda as the Sunshine Public Reporter Recorder for the Township, Byron seconded. The roll call; Haase, aye. Dutton, aye. Kusar, aye.

Zoning Administrator Rob Lapuh had inquiry as to if an old fuel tank on Mr. C's property was ever removed. Rob will contact "Buster" which is the bureau of underground storage tanks to see if it was ever removed.

Fire Chief no report.

Road Supervisor Mike Petro said he was having issues getting anywhere on getting the motor fixed on the elevator in the Townhall. John will get involved to see what he can do. Mike thought the training on the new MowerMax went well. Mike suggested maybe getting a blower instead of a broom for the mower.

John reported he has all the proposed property numbers for the TIF paperwork ready to go to the County Prosecutor. Byron reported on the NAD meeting. NAD had a record year of calls for last year and they are possibly looking at putting on another levy in 2024. Byron reported on terms of members that may be up on the Zoning Board. There is a Zoning meeting at 5:00 pm, Wednesday Jan. 4. Pete said he spoke with Laura Williams about putting some information on our Township website in regards to a free service about Alcohol abuse. Pete is going to work on getting some costs on what it would be to build a new fire station. Pete would like to have the info for the newsletter.

There were no questions or concerns from the residents.

Res. 18-23 John moved to go into executive session at 8:03 pm to discuss personnel issues with Bill Wilms staying for the Fire Dept. and Mike Petro staying for the road department, Byron seconded. The roll call; Haase, aye. Dutton, aye. Kusar, aye.

Res. 19-23 John moved to come out of executive session at 8:20 pm, Byron seconded. The roll call; Haase, aye. Dutton, aye. Kusar, aye.

Res. 20-23 John moved to keep Fire Chief Bill Wilms salary at \$10,000, Pete seconded. The roll call; Haase, aye. Dutton, aye. Kusar, aye.

Res. 21-23 John moved to increase Zoning Administrator Rob Lupah's monthly salary to \$800.00, Pete seconded. The roll call; Haase, aye. Dutton, aye. Kusar, aye.

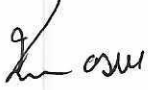
Res. 22-23 John moved to keep Cindy Hedjuk's monthly salary at \$250.00 for Townhall cleaning and rentals, Byron seconded. The roll call; Haase, aye. Dutton, aye. Kusar, aye.

Res. 23-23 John moved to increase Sarah Frank's hourly rate to \$17.00 an hour for the Zoning Secretary's job, Pete seconded. The roll call; Haase, aye. Dutton, aye. Kusar, aye.

Res. 24-23 John moved to give all three roadmen a \$1.00 raise. Mike Petro will now be \$26.57 an hour, Bill Wilms \$23.85 and John Luban \$21.75 effective January 9, 2023, Pete seconded. The roll call; Haase, aye. Dutton, aye. Kusar, aye. Pete expressed concern about getting a Fire Inspector in place for the Fire Department. John said there was a resolution already in place addressing a Fire Inspector but we need to find the paperwork. Pete also expressed concern about getting the front-end loader that needs some repairs completed as soon as possible.

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Next meeting will be Tuesday, January 17 because of Martin Luther King Day.  
Res. 25-23 John moved to adjourn the meeting at 8:40 pm, Pete seconded. The  
roll; Haase, aye. Dutton, aye. Kusar, aye.



Kanda O'Dell, Fiscal Officer



Pete Haase, Board Chairman

Accounting Township Meeting  
January 1, 2011

Next meeting will be Tuesday, January 11 because of Martin Luther King Jr.  
\$100,000.00  
Call them, see Dutton, see K...  
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Township of York, Pennsylvania

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Township of York, Pennsylvania