

RECORD OF PROCEEDINGS

Minutes of Austinburg Township

Meeting

Held December 3,

2007

The regular meeting of Austinburg Township held Dec. 3, 2007 was called to order by Chair Jerry Burke at 7:30pm. Trustees Frank and Spade were present. Audience present were John Kusar, Dave Long, Winnie Cerbin, Molly Smith, Marcy Hejduk, Shelley Kelner, Byron Dutton, Ted and Ginny Seifert, Sarah Masek, Jim Cox, and Nelson Hejduk.

Res. 824-07 Lynn moved to approve the minutes of the previous meeting and waive the reading. Janie seconded. The roll call vote; Frank, aye. Spade, aye. Burke, aye.

Res. 825-07 Janie moved to pay the bills as the lawful obligation to the township. Lynn seconded. The roll call vote; Burke, aye. Frank, aye. Spade, aye.

Receipts were \$21,839.24. Bills totaled \$19,638.24.

In correspondence, Barb reported new information was received from OTARMA on the Fiscal Officer bond. The premiums have been reduced.

Res. 826-07 Janie moved to stay with OTARMA for the Fiscal Officer bond of \$135,000.00 with a four year premium of \$645.00. Jerry seconded. The roll call vote; Frank, aye. Burke, aye. Spade, aye.

We received a letter from the Ohio EPA regarding a meeting to discuss air permits for the Ashtabula coal docks. The meeting is Dec. 6 at 6:30 at the Maritime Museum. Jerry mentioned that the EPA keeps stringent rules on the coal docks.

John Beninato gave his zoning report. He gave copies of quotes he received on the clean up of 3785 Woodside Dr. to the trustees. One is from Robert Bell of RC Cleaning and one from Dave Weaver of Geneva Disposal. Geneva Disposal requires \$600.00 in advance. John stated yard work could be done when weather permits. Discussion was held on the details of the price quotes and tire disposal from the property. John stated the township has complied with all legal requirements for the clean up and are cleared to go. He does need a copy of the minutes of the past meeting containing the trustees' resolution to clean up the property.

Res. 827-07 Jerry moved to accept the quote from RC Cleaning to clean up the property at 3785 Woodside Dr. Janie seconded. The roll call vote; Frank, aye. Burke, aye. Spade, aye.

Jerry said he would like to change the format of the meeting slightly. He said he will keep audience participation at the end of the meeting, but if a resident needs to address the board if they have to leave, they will be permitted. Also if a resident has a concern on what is being discussed, they should be allowed to speak during discussion. Janie said that is what the trustees have been doing. Jerry stated only partially.

Fire Chief Ted Wilms stated the dept. has elected Bill Wilms as new chief effective the first of the year. Tod Dutton fills Bill's seat as Assistant Chief. Ted will submit a new active roster to the fiscal officer. There will be about 20 active members. Ted explained the call and mutual aid system the fire dept. uses when called out.

Lynn turned in the receipts and stamped copies of the zoning text change she had recorded at the county. She stated the Recorder's office would like a copy of trustee resolutions with future changes. Only the text amendments need to be recorded.

Lynn stated the Water Advisory Board met last Tues. night. The next meeting will be in January. Lynn listed on-going projects. Our projects that we have on the docket are on hold for now.

Lynn said she spoke with Russ Weagraff of Windstream about hooking up the FAX machine. He may have to come to the office to see what needs to be done. Barb will follow up with him, and notify John Beninato and Jerry if Mr. Weagraff will be out.

Lynn discussed Sarah Masek's report on the cost of doing the zoning text update project. Her costs and time for completion were discussed.

Res. 828-07 Lynn moved to hire Sarah Masek to upgrade the zoning text at \$10.00 per hour with a cap of 20 hours (\$200.00). Lynn said this project entails putting amendments in and also maintaining the text. Jerry seconded. The roll; Spade, aye. Frank, aye. Burke, aye.

Barb asked if this will be a contractual arrangement. The trustees stated it would.

Res. 829-07 Janie moved to pay the annual OTA dues of \$140.00. Lynn seconded. The roll; Burke, aye. Spade, aye. Frank, aye.

Res. 830-07 Janie moved to pay the full time roadmen their annual bonus of one week(40 hours) pay. Jerry seconded. The roll call; Frank, aye. Burke, aye. Spade, aye.

Janie reported the NAD meeting is Dec. 5.

Janie mentioned the work session scheduled for Dec. 10 at 7:00pm and stated Pete will be

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there.

Janie stated the defibrillators are in. The mounting bracket is on back order.

Jerry stated the road markers for Mill Creek came in. Pete made a driver for the installation of the markers.

Jerry said Pete will be off this week.

Jerry stated Pete has been trying to get a hold of Russell Standard. The stone is not adhering in some of the places they applied CRS2. He wants them to take a look at these spots and see what they will do about it.

Jerry discussed the maintenance of the furnaces in the buildings. Barb will give the company a call.

In audience participation, Jim Cox asked if the trustees will consider waiving the fee for his variance hearing. He said he paid for one variance already, on May 23, 2007. Mr. Cox said he is willing to pay the fee for the conditional use permit, but feels he should not have to pay the variance fee again.

Res. 831-07 Janie moved to waive the \$100.00 variance fee since Mr. Cox has paid once on May 23, 2007. Jerry seconded. The roll call vote; Frank, aye. Spade, aye. Burke, aye.

Nelson Hejduk inquired about liability with the use of the defibrillators. Janie stated they will be added to our inventory for insurance. She said there is the Good Samaritan law that allows a person to use the knowledge they have to help someone. Janie will ask Joan from Watkins about the liability issue. She plans to have a safety class on the use of the defibrillators and will inquire with the County Prosecutor about liability.

Nelson discussed the meetings with Larry Meaney and Shawn Aiken. The county is still working on getting easements and surveys turned in.

Byron Dutton stated the sign on the north end of Pelton and Clay St. is pulled out.

Lynn said the sign post for Orchard and Lampson is bent. Jerry will follow up with the roadmen.

Res. 832-07 Janie moved to adjourn the meeting. Lynn seconded. The meeting ended at 8:40pm.

Barbara Schaub

Jerry Burke