

# RECORD OF PROCEEDINGS

Minutes of Austinburg Township

Meeting

Held March 14,

2011

The special meeting held March 14, 2011 to discuss town hall project bids was called to order at 7:00pm with the pledge. Trustees Burke, Kusar, Spade, Kurt Smolen, Nick DeCamillo, and Don Herman were present.

John read a letter from Smolen Engineering which stated that after review of the bids, it is their recommendation the township contract with Schwartz Construction LTD as the low bidder for the town hall renovation project.

John said before the board takes action, he would like to discuss and decide what alternates will be done with the main project. He suggested the township go ahead with Alt. #2, a new, handicapped accessible front door. The old one will be removed, a new door will be installed including an automatic opener.

Jerry commented on the wide difference in bid prices for the floor repair. Nick DeCamillo said he believed it was due to not knowing what work may be found when floor boards are removed. John stated he thinks we should sand and refinish the floor only, as included in the base bid.

Janie stated she agreed with John, doing the main project and Alt #2, the door. The air conditioning and floor repair can be done at a later date.

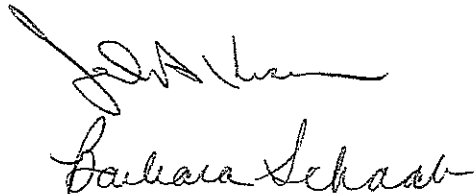
John asked the fiscal officer how the funds are, and how the extra money being spent might work. Barb stated the funds are there for this project, and she will adjust the appropriation accordingly. The trustees need to make the appropriations permanent next meeting, the change can be made then.

Kurt Smolen discussed how the handicapped accessible door will be installed, allowing for manual opening as well as use of the automatic switch.

Res. 55-11 John moved Austinburg Twp. enter into a contract with Schwartz Construction LTD for the main town hall project with the base bid of \$82,039.00 and Alt. #2 at \$7,200.00. Janie seconded. The roll call vote; Spade, aye. Kusar, aye. Burke, aye.

Res. 56-11 John moved to retain Smolen Engineering on an hourly basis to oversee the project. Janie seconded. The roll call; Kusar, aye. Burke, aye. Spade, aye.

Res. 57-11 jerry moved to adjourn the meeting. John seconded. The meeting adjourned at 7:40pm.



John DeCamillo  
Barbara Schaub