

RECORD OF PROCEEDINGS

Minutes of

Austinburg Township

Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held February 3, 20 14

The regular meeting of Austinburg Township held February 3, 2014 was called to order with the pledge at 7:30pm. Trustees Burke, Dutton, Kusar, Ted, Ginny Seifert, Meghan Johnson, Annaliesa Fistek, Sterling Peoples, Cayla Conrad, Joe Hejduk, Brian Forman, Susan Allen, and Bill Wilms were present.

Res 564-14 Jerry moved to approve the minutes of the previous meeting as written. Byron seconded. The roll call vote; Kusar, aye. Dutton, aye. Burke, aye.

Res. 565-14 Jerry moved to pay the bills of the township. Byron seconded. The roll; Dutton, aye. Burke, aye. Kusar, aye.

Bills totaled \$18,548.06. Receipts totaled \$15,736.97.

Res. 566-14 Jerry moved to reimburse Chief Bill Wilms for the purchase of fire training books required. A-Tech is no longer supplying them for the classes. John seconded. The roll; Dutton, aye. Burke, aye. Kusar, aye.

The fiscal officer questioned the purchase of medication that was bought by the road dept. to replenish a first aid kit in the garage. It is acetaminophen and decongestants. Barb stated she was concerned it was not a legal expenditure and contacted the auditor to check. Kim Jaster stated it was not but since the purchase was already made, she checked with her supervisor. For this instance, Kim's supervisor allowed the decision to be made by the trustees. Discussion was held on the medication purchase.

Res. 567-14 John moved to allow the payment for the medication this time, but in the future it is up to the individual to purchase what they need for themselves. Byron seconded. The roll; Kusar, aye. Burke, aye. Dutton, aye.

Res. 568-14 John moved that new trustee Byron Dutton be added to the agreement with Andover Bank so he is able to sign checks for the township. Jerry seconded. The roll; Kusar, aye. Burke, aye. Dutton, aye.

Res. 569-14 Jerry moved to allow the purchase of an auto charger as requested by Chief Wilms for the fire department. The cost is \$1,021.00. John seconded. The roll; Dutton, aye. Burke, aye. Kusar, aye.

John Beninato gave his zoning report. There is no update from Abe Cantor on the Janson issue at this time.

Ted Seifert asked the trustees if they are at all interested in tearing down the old gas station building at the corners of Rts. 307 and 45. The trustees all agreed they would like to see it torn down, but the township could not afford an excessive hazardous material clean up if one was needed. With underground fuel tanks there, it could be a costly situation. Ted asked about the interest of the board on pursuing the demolition of some of the blighted properties in town. John Beninato weighed in saying that first these old structures would have to be condemned by either the health department or building department. Trustees also discussed was the legalities involved in removing any of these abandoned buildings.

Susan Allen asked about the injunction filed to stop the business Russ Janson is running out of the property at 1670 Mill Creek Rd. It has not been placed on the court docket as yet but paperwork has been filed by Attorney Abe Cantor.

Jerry reported he has sent in paperwork and letters to Dominion inquiring about a gas line to the road garage. He also inquired about the street light request for Country View. He has not received responses yet. He indicated something needs to be done because of the extremely high electric bill for heating the road garage. The last bill was over \$2,100.00.

Jerry said the backflow device in the fire hall has been repaired.

Byron stated he only had the bank signature requirement to bring up tonight. The trustees and fiscal officer need to go over to the bank to sign the new paperwork.

John presented some sample forms for employee evaluations his company uses. They may be adapted for township use. He said the board can review them as well as the work rules, and then discuss these. A work session will be held on March 3, 2014 at 6:30pm with the trustees and employees to go over the township work policies.

John also stated he would like to review the zoning fees as a board and settle some of those discussions.

Joe Hejduk said he feels any tanks left in the ground should be filled so they will not collapse. He feels this is a safety issue.

Res. 570-14 As a result of past discussions on the cemetery rules, John moved that they

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will remain the same except for Saturday burials. There will be an additional cost of \$100.00 per hour for each hour after 12:01pm on Saturday. This is in addition to the fees already in place for Saturday funerals. Byron seconded. The roll; Burke, aye. Kusar, aye. Dutton, aye.

Res. 571-14 John moved to place Brian Forman on the Zoning Board of Appeals as First Alternate. Jerry seconded. The roll call vote; Dutton, aye. Kusar, aye. Burke, aye.

Res. 572-14 Jerry moved to adjourn the meeting. John seconded. The meeting adjourned at 8:30pm.

