

RECORD OF PROCEEDINGS

Minutes of

Austinburg Township Trustees

Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held January 4, 2016

The regular meeting of Austinburg Township held January 4, 2016 was called to order at 7:30pm. Trustees Burke, Kusar, Dutton, David Thomas, Ted, Ginny Seifert, Doug Grout, Phil Miller, Joe Hejduk, Helen, Al Yarbrough, Alexa Hutchinson, Hanna Pakkala, Ally Thompson, Courtney Harriman, Lindsey Mayle, Shayla Cross, Kristen Keaslin, Kaylee Morns, Zach Watts, Austin Hungerford, Taylor Stone, Alyssa Donato, Evan Ball, Bobby Leslie were present.

Res 157-16 Byron moved John Kusar will be Chairman for 2016. Jerry seconded. The roll call; Kusar, aye. Burke, aye. Dutton, aye.

Res. 158-16 John moved to approve the minutes of the previous meeting as written. Jerry seconded. The roll call vote; Kusar, aye. Burke, aye. Dutton, aye.

There were no bills to be paid as this time.

Res 159-16 John moved State Road Occupational will be our drug and alcohol screening facility. Jerry seconded.

Res. 160-16 John moved to recertify the zoning map for 2016. Byron seconded.

Res. 161-16 John moved reimbursement for mileage will be 50 cents per mile; conference costs will be reimbursed with receipt; conference lodging if necessary will be reimbursed at actual cost; meals up to \$50.00 per day with receipts. Byron seconded.

Res 162-16 John moved to accept the current work rules, and the work week begins at 12:01 Monday to midnight on Sunday. Byron seconded.

Res. 163-16 John moved to maintain current zoning, cemetery, and town hall fees, to be reviewed as needed. Byron seconded.

Res 164-16 John moved to accept Bill Wilms as Fire Chief, John Beninato as Zoning Administrator, Cindy Hejduk as town hall rental/maintenance agent. Byron seconded.

Res. 165-16 John moved township officials will be paid on salary basis. Byron seconded.

Res. 166-16 John moved the township will continue with the Health Reimbursement Account as the offered medical coverage. Byron seconded.

Res. 167-16 John moved township meetings will be held on the first and third Monday of each month at 7:30pm. When meetings fall on a legal holiday they will be held the following Tuesday. Byron seconded.

The roll call vote was taken for all above motions as follows; Burke, aye. Dutton, aye. Kusar, aye.

Res. 168-16 John moved the liaison positions will be; parks and zoning, Jerry. Roads, NAD, and Fire Dept., Byron. Buildings, cemeteries, and newsletter, John. The roll; Burke, aye. Kusar, aye. Dutton, aye.

Jerry reported he took the capacitors over for the air compressor.

Jerry said the 550 needs to go into Greg Sweet for repair. Emerine's will tow it in. The trustees agreed.

John addressed the ceiling in the office and storage above the office. The floor above the bath rooms will be braced and the records will be moved over to that area. A new ceiling will be installed above the existing tiles and then that ceiling will be taken down.

John suggested David Thomas get pricing on digital recording systems.

John stated he developed a job description for a zoning secretary. Byron instructed Ted Seifert to still advertise this position at Shannon's as had been discussed. Pat Yarbrough, secretary at Ted's church, came to the meeting so Ted could introduce her to the board. She is interested in the position of zoning secretary.

Res. 169-16 John moved to accept the job description he presented for the zoning secretary position. Jerry seconded. The roll; all affirmative.

Jerry stated the board needs to meet to discuss the current work rules of the township, and suggests an Executive Session at the end of the meeting.

Res. 170-16 At 8:00 John moved to convene an executive session to discuss work rules and compensation. There will be no action taken in regular session at the conclusion of this executive session. Jerry seconded. The roll; all affirmative.

Res. 171-16 John moved to come out of executive session and reconvene the regular meeting at 8:25. Byron seconded. The roll; all affirmative.

Res. 172-16 John moved to adjourn the meeting at 8:30. Byron seconded.

