

Austinburg Township

May 4, 2020

The regular meeting of the Austinburg Township Board of Trustees opened at 7:30 pm. Residents in attendance included John Beninato and Bill Wilms. Everyone was spaced 6 feet apart or more. The Trustees didn't use the desk and they were also spaced 6 feet apart.

Res. 64-20 John moved to accept the minutes as written, Jerry seconded. The roll; Burke, aye. Dutton, aye. Kusar aye.

Res. 65-20 Jerry moved to pay the bills, John seconded. The roll; Burke, aye. Dutton, aye. Kusar, aye.

Bills paid were \$62,939.79 and Receipts were \$20,256.02.

In terms of correspondence we received a check for \$3,304.98 from The Ohio Bureau of Workers Comp. in regards to the COVID-19 issue. We received a newsletter from Harpersfield Township in regards to changes in events. We received an email from the Ohio Township Assoc. on guidelines for opening the Township back up. Ashtabula Health Dept. sent a report as of 4-20-20 that there has been 115 confirmed cases and 15 deaths in Ashtabula County from the COVID 19 virus.

The Fiscal Officer asked for a motion on updating the users/contacts on the 2 credit cards that are the Townships. Res. 66-20 John moved to accept the changes to the users/contacts for the Township credit cards, Byron seconded. The roll; Burke, aye. Dutton, aye. Kusar, aye. The Fiscal Officer informed the Trustees that we need to implement a Password Policy and a Disaster Recovery Plan for files and back up disc/USB per the OTARMA IT review in February 2020. Res. 67-20 John moved to accept the two new policies, seconded by Jerry. The roll; Burke, aye. Dutton, aye. Kusar, aye.

The opening of the bids for the purchase of 1991 tanker/pumper fire truck took place. There was only one bid and that was Austinburg Township. Res. 68-20 John moved to purchase the fire truck, seconded by Byron. The roll; Burke, aye. Dutton, aye. Kusar, aye. The Fiscal Officer will contact the auditor's office in regards to where the money of the purchase can go whether towards the Fire Fund or directly on the Bond of the new fire truck.

The bids for the Forman Road Piping project were opened and read. There were three bids. Res. 69-20 John moved to accept Bunn Enterprises bid of \$3.10 per L.F. approximate quantity 11,886 L.F., seconded by Jerry. The roll; Burke, aye. Dutton, aye. Kusar, aye.

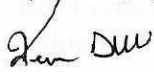
Zoning Inspector John Beninato reported that he had given out two building permits.

Fire Chief Wilms reported that the fire dept. will need to order some new equipment fire hose and a camera.

Jerry reported that he would like to have another hand rail put up on the stairs at the Townhall. A resident on Oak Hollow called about a drainage issue Jerry will have Mike check it. Byron reported that Mr. Barnes is keeping an eye on the Cole's property once it dries out he will clean it up. Matt Menzie called Byron about a residence on Riverview that would need help finding someone to fix their aerator. NAD is doing

conference call meetings. Rocky Road came over and will turn in an estimate on paving for the Townhall and park. Byron also ran into ODOT they have picked up the catch basin in front of the fire dept. and should have it fixed in few weeks. Byron and Mike have marked the trees but asked the other Trustees to look at them before we take them down; most of the trees are located in the Township Park. Byron reported that there is a catch basin on Water Street near the Hobie residence. Byron spoke with the residence and he will look at getting the paperwork to get it fixed. John reported he had 4 feet/engineer's approval put in the specs in regards to driveway aprons for the new bid project. John suggested we wait until the next meeting to further discuss the bid project. John said he was asked about canceling Austinburg Country Days. John suggested we wait to see what the Ashtabula County Fair decides. John reported the resident on College/Campus Street has already smoothed out and seeded where the drainage issue was.

Res. 70-20 John moved to adjourn the meeting at 7:58 pm, Byron seconded. The roll; Burke, aye. Dutton, aye. Kusar, aye.



Kanda O'Dell, Fiscal Officer



John Kusar, Board Chairman