

Austinburg Township Meeting
May 2, 2022

The regular meeting of the Austinburg Township Board of Trustees opened at 7:30 pm. In attendance were Mike Kovacic, Rob Lupuh, Ted Seifert, Owen Stone, Lorna Masek, Ginny Seifert, Bob Ward, Bill Wilms, Mike Petro and Genny Costanzo.

Res. 73-22 John moved to accept the minutes as written, Pete seconded. The roll; Haase, aye. Dutton, aye. Kusar, aye.

Res. 74-22 John moved to pay the bills, Byron seconded. The roll; Haase, aye. Dutton, aye. Kusar, aye. Bills paid were \$102,707.07 and receipts were \$23,536.64.

In terms of correspondence we received an email from the Ashtabula County Commissioners' "Coffee Talk" May 25, 2022 at 9:00 am. We received an invitation to the Austinburg Truck Center grand opening May 13, 2022 from 10:00 am to 4:00 pm. The paperwork from the County Prosecutor has come back signed for the Ravinewood paving project. We received the final agreement signed off by the County Commissioners' for the Lodging Tax Collection. We received an email from the Ashtabula County Health Dept in regards to House Bill 463 which involves doing away with the DAC (District Advisory Council).

The Fiscal Officer reported that she moved \$14,000 from the General Fund to the Zoning Fund to cover expenses. Res. 75-22 John moved to approve moving \$14,000 from the General Fund to the Zoning Fund, Byron seconded. The roll; Haase, aye. Dutton, aye. Kusar, aye.

Genny Costanzo spoke on what was new with NOPEC. Genny reported we have \$12,266 in grant money to use toward making something more energy efficient.

Zoning Administrator Rob Lupuh reported on some new permits that were given out. John Kusar asked if we had any zoning on Solar Farms. Rob also reported that tiny houses were not allowed in the township.

Fire Chief Bill Wilms reported that he was approached by a few fire departments wanting to meet about fire districts. Bill reported on the new software for fire reporting. Res. 76-22 John moved to approve the fire department to use Fire Programs for the fire department reporting, Byron seconded. The roll; Haase, aye. Dutton, aye. Kusar, aye.

Road Supervisor Mike Petro reported that the county is working on shooting the grade to figure out the best way to run the drain on Forman Road. Mike asked about how much chip and seal will be needed to be done this year in the township. Mike would like to look at double chip and sealing a few roads because of the hard winter this past year. Clean-up day is May 7. We won't be able to get the dumpsters early because of demand this year. The Township scrap metal will be done after clean-up day.

Pete contacted Mr. Smoker about the upcoming paving/ditching on Ravinewood. Pete reported that there is a new sign up downstairs with the updated information of contacts for the Township. The new swing set has been delivered. Pete contacted Rogers Electric in regards to running the electric lines under ground from the fire station to the Townhall. This needs to be completed so we can look at paving around the fire station and Townhall. Pete is working on getting some other quotes on this electrical job. Pete gave the road guys a list of culverts that need looked at after the heavy rain this past week.

John contacted Jackie Kyrza in regards to what the zoning is actual looking for in regards to the Township web page. Jackie was told to email us their needs. John spoke with Mark Andrasik from ODOT about replacing the pedestrian bridge on Route 307. It will be replaced between June 15 – August 15, 2023 before school is back in. John

Austinburg Township Meeting
May 2, 2022

reported on the MowerMax Boom mower. The quote is for \$225,752.50 which is a state bid. If ordered now the delivery wouldn't be until the middle of November. John explained the way we would finance the mower. This boom mower has a specific person to work on this. The road guys have looked at this boom mower and have operated it. This boom mower also comes with equipment standard on it that the other mowers don't.

Res. 77-22 Bryon moved to purchase the MowerMax Boom mower, John seconded. The roll; Haase, aye. Dutton, aye. Kusar, aye.

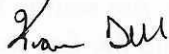
Res. 78-22 John moved to go with the 2022 Procurement Policy that was put out by the Ashtabula County Prosecutor in regards to the American Relief Funds, Pete seconded. The roll; Haase, aye. Dutton, aye. Kusar, aye.

John reported on prices of the chains/hooks needed for the trench boxes. Res. 79-22 John moved to purchase the safety equipment from Samsel Supply for \$3,130.26, Pete seconded. The roll; Haase, aye. Dutton, aye. Kusar, aye. John will take the signed paperwork to Koski for the Ravinewood paving project.

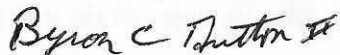
Byron reported on the quote for Ron Pelton on the repairs to the Townhall bathrooms. The Trustees will table the repairs until they can get a better description on what exactly needs repaired. Byron reported that Doug Starkey said that the Ashtabula County Dept. of Environmental Services are looking to use ARC funds to expand the Coffee Creek Wastewater Facility. Doug Starkey was asking for a letter of support from the Trustees. Byron will write up the letter and get it mailed out. May 18 at 2:30 is the meeting for the Water Line Advisor Board. The OPWC grant paperwork for issue 2 Round 37 has been filled out for the paving of Forman Road in 2023 and the cost will be around \$280,000. If we get the grant than amount of reimbursement would be around \$84,000. If we put in for the loan, then we could take a loan for \$56,000 with zero interest. There is a NAD meeting 6:30 pm this Tuesday May 3rd. There is a zoning meeting 5:15 pm this Wednesday May 4th. Byron reported that zoning has asked for a projection screen for a cost of \$89.91 and to purchase a set of Roberts Rules of order for \$69.95. Bill Wilms suggested there may be a projection screen in the Fire Dept he will check.

Resident Mike Kovacic asked about what the \$14,000 moved into the zoning fund goes towards. Bob Ward who lives on Brown Road would like to see about what size piping he needs to purchase for his front yard drains. He also has concerns about the water coming off his neighbor's property to his yard. Owen Stone asked if there was a way to shore up the gravel from the paved road to the ditch. After the heavy rains the gravel is washing away.

Res. 79-22 Byron moved to adjourn the meeting at 8:25 pm, Pete seconded. The roll; Haase, aye. Dutton, aye. Kusar, aye.



Kanda O'Dell, Fiscal Officer



Byron Dutton, Chairman