

Austinburg Township Mins
January 2, 2024

The regular meeting of the Austinburg Township Board of Trustees opened at 7:35pm. In attendance were Rob Lapuh, and Brian O'Dell.

Res. 1-24 John moved to accept the minutes as written, Pete seconded. The roll call; Haase, aye. Dutton, aye. Kusal aye.

Res. 2-24 John moved to pay the bills, Pete seconded. The roll call; Haase, aye. Dutton, aye. Kusal, aye. Bills paid were \$12,674.15 and receipts were \$15,697.02.

In terms of correspondence we received a thank you note from the American Red Cross for allowing them to use the Townhall for their blood drives. We received the 2024 Dispatch Agreement from the Ashtabula County Sheriff's Office for the Fire Dept dispatching.

The Fiscal Officer reported that we received the contract for the Urban Search and Rescue Region 2 and the AGL Bomb Squad fees for 2024 of \$83.49 for a year.

Res. 3-24 John moved to pay fee for the Urban Search and Rescue Region 2 and the AGL Bomb Squad, Pete seconded. The roll call; Haase, aye. Dutton, aye. Kusal aye.

The Fiscal Officer reported on the State Road Occupational Medical Facility DOT Consortium Letter of Agreement for 2024.

Res. 4-24 John moved to go with State Road Occupational Medical Center for 2024, Byron seconded. The roll call; Haase, aye. Dutton, aye. Kusal aye.

Res. 5-24 John moved to make Pete Chairman of Board for 2024, Byron seconded. The roll call; Haase, aye. Dutton, aye. Kusal, aye.

Res. 6-24 Byron moved to make John Vice-Chairman of the Board for 2024, Pete seconded. The roll call; Haase, aye. Dutton, aye. Kusal, aye.

Res. 7-24 John moved to recertify the zoning map for 2024, Byron seconded. The roll call; Haase, aye. Dutton, aye. Kusal, aye.

Res. 8-24 Pete moved that the reimbursement for mileage will be 65 cents per mile. Conference costs and lodging will be reimbursed at cost and meals up to \$65 per day with receipts, John seconded. The roll call; Haase, aye. Dutton, aye. Kusal, aye.

Res. 9-24 Pete moved to accept the current work rules, with work beginning at 12:01 am Monday to midnight Sunday, John seconded. The roll call; Haase, aye. Dutton, aye. Kusal, aye.

Res. 10-24 Pete moved to maintain the current zoning, cemetery and town hall fees allowing them to be reviewed as needed, John seconded. The roll call; Haase, aye. Dutton, aye. Kusal, aye.

Res. 11-24 Pete moved to accept Bill Wilms as Fire Chief, Rob Lapuh as Zoning Administrator, and Cindy Hejduk as Town Hall rental/maintenance agent, John seconded. The roll call; Haase, aye. Dutton, aye. Kusal, aye.

Res. 12-24 Pete moved that the Township officials be paid on a salary basis, John seconded. The roll call; Haase, aye. Dutton, aye. Kusal, aye.

Res. 13-24 Pete moved that the Township will continue with the HealthCare Reimbursement Account as offered by the Township medical coverage, John seconded. The roll call; Haase, aye. Dutton, aye. Kusal, aye.

Res. 14-24 Pete moved that the Township Meetings will be held on the first and third Monday of each month at 7:30pm. When meetings fall on a legal holiday they will be held on the following Tuesday, Byron seconded. The roll call; Haase, aye. Dutton, aye. Kusal, aye.

Res. 15-24 Pete moved that the liaison positions will be the following: parks and

Austinburg Township Mins
January 2, 2024

cemeteries, Haase; Zoning, NAD, and Fire Department, Dutton; and Newsletter, Kusar. John seconded. The roll call; Haase, aye. Dutton, aye. Kusar, aye.

Res. 16-24 John moved to have Pete be the backup for the NAD meeting when Byron isn't available, Byron seconded.

Res. 17-24 Pete moved to offer group Healthcare insurance plans for all eligible employees, John seconded. The roll call; Haase, aye. Dutton, aye. Kusar, aye.

Res. 18-24 Pete moved that Austinburg Township adopt the Ashtabula County Road regulations for the year 2024, John seconded. The roll call; Haase, aye. Dutton, aye. Kusar, aye.

Res. 19-24 Pete moved that Austinburg Township recognize all Federal Holidays, John seconded. The roll call; Haase, aye. Dutton, aye. Kusar, aye.

Res. 20-24 Pete moved to keep Kanda as the Sunshine Public Reporter Recorder for the Township, John seconded. The roll call; Haase, aye. Dutton, aye. Kusar, aye.

Res. 21-24 John moved to increase Fire Chief Bill Wilms pay to \$10,600 per year, Byron seconded. The roll call; Haase, aye. Dutton, aye. Kusar, aye.

Res. 22-24 John moved that our Indigents fees be \$750 this year for burial, Pete seconded. The roll call; Haase, aye. Dutton, aye. Kusar, aye.

Zoning Administrator Rob Lapuh reported that there is a complete revamp on a home and garage on Mechanicsville Road. Rob will get John a list of zoning members of both boards so the information can be put on the new website.

Fire Chief no report.

Road Supervisor no report.

John reported that the new website is up and going. John spoke with the EPA about a grant to help reduce salt from going into the ground water. The grant could be used for storage bins or buying new plows. Our first person to see if they will help us fill out the grant is the County Engineers. If they can't help us then Smolen Engineering will do it for \$500.

Res. 23-24 John moved to have Smolen Engineering on a retainer for \$500 to fill out the EPA grant, Pete seconded. The roll call; Haase, aye. Dutton, aye. Kusar, aye.

Res. 24-24 John moved to make the fees for all Austinburg nonprofits to rent the Townhall be \$25, Byron seconded. The roll call; Haase, aye. Dutton, aye. Kusar, aye.

John will be taking a copy of a previous newsletter to a business in town to see what the cost would be for putting it together and mailing it. If this happens we can then do away with our bulk mailing fee at the Post Office. John went over the quote for Clean Up Day. Clean Up Day will be Saturday May 11 from 8:00 am to 12:00 pm.

Res. 25-24 John moved to go with Penn Ohio for Clean Up Day for 5 40yd roll off-refuse at \$95 delivery/\$345 per haul \$69.50 per ton and 1 80yd roll off-metal at \$95 delivery/\$345 per haul, Pete seconded. The roll call; Haase, aye. Dutton, aye. Kusar, aye.

Byron went over the NAD meeting. Byron spoke with Environmental Services about the water line on Pelton Road. Byron reported we finally received the bill from Lester (Bill) Dunbar in regards to the dead tree on the park property line.

Res. 26-24 Byron moved to reimburse Lester Dunbar for \$600 for our part of removing the dead tree on the park property line, John seconded. The roll call; Haase, aye. Dutton, aye. Kusar, aye.

Pete reported that he is getting things for the electrician to hook up the generator at the Road Department.

Austinburg Township Mins
January 2, 2024

There were no questions or concerns from the residents.

Res. 27-24 Pete moved to adjourn the meeting at 8:18 pm, Byron seconded. The roll; Haase aye. Dutton, aye. Kusar, aye.



Kanda O'Dell, Fiscal Officer



Pete Haase, Chairman

