

# Austinburg Township

Zoning Commission Minutes  
**Public Hearing**  
**May 1, 2024**

**Members:**

David Gottwig, Chair  
Laurie Robishaw, Vice-Chair  
Clare Polak (absent)  
Phil Miller  
Shara Parkomaki (absent)

*Also Present:*  
*Byron Dutton, Trustee Liaison*  
*Sarah Frank, Zoning Secretary*  
*Rob LaPuh, Zoning Administrator*

Chair opened the meeting at 6:30pm. Chair announced the scheduled 6:00pm Public Hearing was delayed since there was no quorum or public in attendance at 6:00pm.

Chair requested roll call attendance:

*Clare - Not Present*

*Shara - Not Present*

*David - Present*

*Laurie - Present*

*Phil - Present*

Due to an incomplete submission, Commission withdrew its application to the County Planning Commission.

County Planning Commission is allowing a re-submission to the next monthly meeting due to only missing a small amount of text from the original submission.

Due to the lack of a letter of denial or approval to read aloud at today's Public Hearing, as recommended by the Ohio Township Zoning Sourcebook (University of Miami, 2009), this amendment process is closed.

Phil motioned to submit a proposed amendment: "Proposed Changes List Updated 5/1/24" regarding Article 8; David seconded. All present voted aye.

Laurie motioned a procedural change for Secretary to obtain review approval from at least 2 members before final submission to County Planning Commission to improve submission accuracy; Phil seconded. All present voted aye.

David motioned to adjourn; Phil seconded. All present voted aye. ***Meeting adjourned at 6:45pm.***

Respectfully Submitted,

***Sarah Frank***

Sarah Frank, Secretary