

Austinburg Township

Zoning Commission Minutes
September 4, 2024

Members:

David Gottwig, Chair
Laurie Robishaw, Vice-Chair
Clare Polak (absent)
Phil Miller
Shara Parkomaki (absent)
Teresa Gottwig, Alternate

Also Present:
Byron Dutton, Trustee Liaison
Sarah Frank, Zoning Secretary
Rob LaPuh, Zoning Administrator

Chair opened the meeting at 5:05pm. Chair requested roll call attendance:

Clare - Not Present

Shara - Not Present

David - Present

Laurie - Present

Phil - Present

Teresa - Present

Phil motioned to approve minutes of the September 4, 2024, public hearing; Laurie seconded. All present voted aye. ***Minutes approved.***

Zoning Administrator gave his report, including a permit for an accessory structure and a lot split request. Commission discussed denser lots and PUD's, agreeing to revisit frontage requirements in the future.

Commission reviewed the recent proposed zoning amendment that was passed as submitted. Secretary will draft resolution, trustees will sign, and Zoning Administrator will file at Recorder's Office.

The work committee on solar farms had nothing new; Laurie suggested getting notes from Harpersfield Township.

Commission reviewed request letter from Township Trustees dated 8/19/24 requesting Commission "to research and propose regulations" regarding strip plaza in the AC District. Those present discussed possible businesses and excluded businesses (including adult entertainment), the topic of multiple businesses connected to each other within 1 building, Section 1130, community feedback on this topic, and the role of ZBA. Trustee Liaison Dutton agreed to report back Commission's view that it needs to be addressed further but there cannot be anything in place quick enough to respond to the present business inquiry.

Commission reviewed Secretary's question regarding Section 1471 that the text stated was deleted 8/15/19 but there was no evidence there was ever any content below the title. Commission and Secretary agreed it should be written as "no title or content due to possible numbering error."

Commission reviewed Secretary's question about Section 950 and Section 912 and agreed there was a redundant statement that was erroneously not deleted that could be included in a future amendment.

Commission discussed comprehensive planning, including the use of various types of surveys. Laurie felt strongly that gathering community feedback can take awhile to do it right. Laurie volunteered to write a letter about Commission's view on comprehensive planning to Township Trustees; Commission agreed.

Laurie motioned to adjourn; Phil seconded. All present voted aye. ***Meeting adjourned at 6:40pm.***

Respectfully Submitted,

Sarah Frank

Sarah Frank, Secretary