

Austinburg Township Minutes
January 6, 2025

The regular meeting of the Austinburg Township Board of Trustees opened at 7:35pm. In attendance were Rob Lapuh, Allison Sochia, Kayla Hyde, Riley Andrusis, Kailyn Cerjan, Morgan Dodge, Addison Satterfield, Brooke Wright, Marie Stamper, Noah Peterson, Larry Stamper, Patrick McKinney, Dieter Swartz, Sage Wentzel, Jillian Miniard, Ella Nieset, and Peace Wachira.

Res. 1-25 John moved to accept the minutes as written, Pete seconded. The roll call; Haase, aye. Dutton, aye. Kusal aye.

Res. 2-25 John moved to pay the bills, Byron seconded. The roll call; Haase, aye. Dutton, aye. Kusal, aye. Bills paid were \$13,209.18 and receipts were \$1,061.18.

In terms of correspondence we received an email from Kristen Ostrow 1188 Forman Road about an issue with her mailbox from the snow.

Zoning Administrator Rob Lapuh reported he has issued a new accessory structure permit. Rob reported there will be a new event/poker club going into the old Better n Bulk location.

Fire Chief Bill Wilms and Fire Fighter Ted Wilms were asked to come to the meeting so Trustee John Kusal could report on sending 2 inquiries to the Ashtabula County Prosecutors Office in regards to what we could do to possibly fund a new station, fire district, etc.

Road Sup no report.

Res. 3-25 Pete moved to make John Chairman of Board for 2025, Byron seconded. The roll call; Haase, aye. Dutton, aye. Kusal, aye.

Res. 4-25 Pete moved to make himself Vice-Chairman of the Board for 2025, Pete seconded. The roll call; Haase, aye. Dutton, aye. Kusal, aye.

Res. 5-25 Pete moved to keep State Road Occupational Medical for our DOT testing, etc, John seconded. The roll call; Haase, aye. Dutton, aye. Kusal, aye.

Res. 6-25 Pete moved to recertify the zoning map for 2025, Byron seconded. The roll call; Haase, aye. Dutton, aye. Kusal, aye.

Res. 7-25 Pete moved that the reimbursement for mileage will be 67 cents per mile. Conference costs and lodging will be reimbursed at cost and meals up to \$65 per day with receipts, Byron seconded. The roll call; Haase, aye. Dutton, aye. Kusal, aye.

Res. 8-25 Pete moved to accept the current work rules, with work beginning at 12:01 am Monday to midnight Sunday, Byron seconded. The roll call; Haase, aye. Dutton, aye. Kusal, aye.

Res. 9-25 Pete moved to maintain the current zoning, cemetery and town hall fees allowing them to be reviewed as needed, John seconded. The roll call; Haase, aye. Dutton, aye. Kusal, aye.

Res. 10-25 Pete moved to accept Bill Wilms as Fire Chief, Rob Lapuh as Zoning Administrator, and Cindy Hejduk as Town Hall rental/maintenance agent, Byron seconded. The roll call; Haase, aye. Dutton, aye. Kusal, aye.

Res. 11-25 Pete moved that the Township officials be paid on a salary basis, Byron seconded. The roll call; Haase, aye. Dutton, aye. Kusal, aye.

Res. 12-25 Pete moved that the Township will continue with the HealthCare Reimbursement Account as offered by the Township medical coverage, John seconded. The roll call; Haase, aye. Dutton, aye. Kusal, aye.

Res. 13-25 Pete moved that the Township Meetings will be held on the first and third Monday of each month at 7:30pm. When meetings fall on a legal holiday they will be held on the following Tuesday, John seconded. The roll call; Haase, aye. Dutton,

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aye. Kusar, aye.

Res. 14-25 Pete moved that the liaison positions will be the following: parks and cemeteries, Haase; Zoning, NAD, and Fire Department, Dutton; and Newsletter, Kusar. John seconded. The roll call; Haase, aye. Dutton, aye. Kusar, aye.

Res. 15-25 Pete moved to stay as the backup for the NAD meeting when Byron isn't available, Byron seconded. The roll call; Haase, aye. Dutton, aye. Kusar, aye.

Res. 16-25 Pete moved to offer group Healthcare insurance plans for all eligible employees, John seconded. The roll call; Haase, aye. Dutton, aye. Kusar, aye.

Res. 17-25 Pete moved that Austinburg Township adopt the Ashtabula County Road regulations for the year 2025, John seconded. The roll call; Haase, aye. Dutton, aye. Kusar, aye.

Res. 18-25 Pete moved that Austinburg Township recognize all Federal Holidays, Byron seconded. The roll call; Haase, aye. Dutton, aye. Kusar, aye.

Res. 19-25 Pete moved to keep Kanda as the Sunshine Public Reporter Recorder for the Township, John seconded. The roll call; Haase, aye. Dutton, aye. Kusar, aye.

Res. 20-25 Pete moved that our Indigents fees be \$750 this year for burial, John seconded. The roll call; Haase, aye. Dutton, aye. Kusar, aye.

Pete reported he is still working on getting the street lights fixed around town and in the park. The issue is he must have the pole numbers to report them, but many of the numbers on the poles are missing. Pete has reached out to an engineer to get a rough idea of costs for a fire station. John reported that we need to get 2 more loads of salt and 2 more loads of ice grits. John said we also need to look at getting a new salt bin for the road department. There was lots of discussion on what size and what type of building structure. Pete will stop at the County engineer's office to see if there are any standard drawings for salt bins. Pete will also check on the letter that the trustees sent in regards to the Forman Rd paving project. The Pelton Road water line project liaison will be resident Andy Tetlow. John went over the State and County mailbox policy in regards to snow and plowing.

Res. 21-25 John moved to adopt the State and County's mailbox replacement policy which means if we physical hit the mailbox with the plow then we will replace it, Pete seconded. The roll call; Haase, aye. Dutton, aye. Kusar, aye.

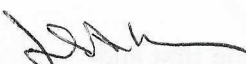
The next Township meeting will be Tuesday, January 21, 2025 because of Martin Luther King Day.

There were no questions or concerns from the residents.

Res. 22-25 John moved to adjourn the meeting at 8:02 pm, Byron seconded. The roll; Haase aye. Dutton, aye. Kusar, aye.



Kanda O'Dell, Fiscal Officer


John Kusar, Chairman