

Austinburg Township Minutes
May 5, 2025

The regular meeting of the Austinburg Township Board of Trustees opened at 7:30 pm. In attendance were Rob Lapuh, Ginny Seifert, Ted Seifert, Steve Schafer, Elaine Schafer, Bill Wilms, Alexis Halstead, Kendall Hutton and Brian O'Dell.

The roll call; Haase, aye. Dutton, aye. Kuser aye.

Res. 77-25 John moved to accept the minutes with the correction made in Res. 72-25 that the cost is \$1,600 not \$16,000, Pete seconded. The roll call; Haase, aye. Dutton aye. Kuser aye.

Res. 78-25 John moved to pay the bills; Pete seconded. The roll call; Haase, aye. Dutton, aye. Kuser, aye. Bills paid were \$31,297.65 and receipts were \$49,618.18.

In terms of correspondence, we received an email from OTARMA that they are looking to appoint another member to the board because of an early retirement from the board. We received a letter from Zito Communications in regards to their services.

The Fiscal Officer reported that the American Relief (ARPA) funds paperwork has been completed. We only have \$60.56 that wasn't spent so we may have to pay that back. We received back the results of the AUP audit. Everything went well! There was just a few issues with pay for the Trustees and Fiscal Officer. The appropriations for 2024 didn't match what I put in UAN and what I had presented to the Trustees.

Zoning Administrator Rob Lapuh reported there was a lot split on Mechanicsville Road. There was a sign permit and an extra structure permit. A letter was sent to the resident on Millcreek Road. A violation letter was sent to the resident on Route 45 for the Trump Trailer that needed cleaned up. That resident has gotten most of the old trailer cleaned up. Rob reported that the old Mr. C's has been transferred to the new owner.

Fire Chief Bill Wilms reported that the fire department needs to order some new 4-inch hose because it is out dated.

Res. 79-25 John moved to have the fire department purchase 1,000 feet of 4-inch hose from Fire Fly Fire Equipment for \$6,700.20, Pete seconded. The roll call; Haase, aye. Dutton aye. Kuser aye.

Road Department no report.

Pete is still working on the drainage of Mill Street plus looking at the drainage issue of Betts Driver. Pete is working with the road guys to get an idea of how much concrete we need to order for the park to go under the bleachers. Byron reported that there is a NAD meeting tomorrow night at 6:30 pm. NAD is still working on replacing one of the ambulances. The north Pelton water line has been approved by the Ashtabula County Commissioners. Byron received a call in regards to an issue on Allen Road with a cross over pipe that keeps holding water. John will investigate the issue to see what can be done. Byron reported the VFW Color Guards will be waiting for us in the park after the Memorial Day parade. John reminded everyone about Clean Up Day this coming Saturday. John reported he asked the Ashtabula County Prosecutor about vacation following an employee. The Ashtabula County Prosecutor said it was up to the Township Board plus the Prosecutor said to ask other municipalities what they do for vacations. Currently Anthony has one week vacation. Next meeting there will be more discussion on vacation time for our roadmen.

Resident Ted Seifert sent a letter to Senator Bernie Moreno and Senator Jon Husted in regards to looking for advice in funding a new fire station. The Schafer's asked about what was going in at the intersection of Mechanicsville Road and Route 307. The Shafer's asked about our website and how things get reported in the Gazette newspaper. Trustee John reviewed that meetings are always the first and third Monday of the month at 7:30 pm unless there is a holiday,

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then it will be the following Tuesday. The Fiscal Officer also sends the minutes to the Gazette and to our webmaster to put on our website.

Res. 80-25 Byron moved to adjourn the meeting at 8:14 pm, Pete seconded. The roll; Haase aye. Dutton, aye, Kusar, aye.



Kanda O'Dell, Fiscal Officer



John Kusar, Chairman