

Austinburg Township

Zoning Commission Minutes

June 4, 2025

Members:

Laurie Robishaw, Chair
David Gottwig, Vice-Chair
Diego Moreno
Clare Polak (absent)
Lisa Vicente (late arrival)
Teresa Gottwig, Alternate (absent)
Shara Parkomaki, Alternate (absent)

Also Present:

Byron Dutton, Trustee Liaison
Pete Haase, Trustee
Rob LaPuh, Zoning Administrator
Sarah Frank, Zoning Secretary

Chair opened the meeting at 6:08pm.

Chair requested roll call attendance:

<i>Laurie Robishaw - Present</i>	<i>Clare Polak - Not Present</i>	<i>Shara Parkomaki - Not Present</i>
<i>David Gottwig - Present</i>	<i>Lisa Vicente - Not Present</i>	<i>Teresa Gottwig - Not Present</i>
<i>Diego Moreno - Present</i>		

Commission reviewed 5/7/25 minutes and tabled a vote of approval due to lack of present members in attendance today.

Zoning Administrator reported on complaints regarding Mill Creek Road and Forman Road residences. Secretary reviewed drafted trustee resolution for the Trustees' 6/16/25 Public Hearing on the solar panel/systems for residential use; Trustee Liaison agreed to complete the form and Zoning Administrator agreed to file at the county recorder by 7/23/25.

Commission discussed tiny homes, POD, and air bnb's. Chair shared with Zoning Administrator her research into agricultural, wineries, and air bnb's, including ORC and Zoning text references. David cited Geneva Township is currently reviewing short term vacation rentals.

Commission reviewed and edited Multi-Unit Retail Building drafted amendment titled "Zoning for a Multipurpose Building". Chair cited Article 8 NC Purpose: "...Marginal strip development shall be prohibited." Trustee Liaison Dutton explained how that regulation affected property he owned at that time. Chair stated Article 8 current regulations need to be reviewed and addressed for consideration of deletion before submitting any new regulations on multi-unit retail.

Commission reviewed Northeast Ohio 2025 Planning and Zoning Workshop on June 13, 2025, in Niles, Ohio. Chair, Vice-Chair, Zoning Administrator, and Lisa discussed plans to attend. Trustee Liaison requested members ask about wetland property tax at the wetlands session.

Any Heritage District planning was tabled due to Clare's absence.

Chair announced Township Trustees' Public Hearing 6/23/25 7:30pm.

David motioned to adjourn the meeting; Diego seconded. Roll call vote:

<i>Laurie - Aye</i>	<i>Clare - Not Present</i>	<i>Shara - Not Present</i>
<i>David - Aye</i>	<i>Lisa - Aye</i>	<i>Teresa - Not Present</i>
<i>Diego - Aye</i>		<u>Meeting adjourned 7:17pm</u>

Respectfully Submitted,

Sarah Frank

Sarah Frank, Secretary