

Austinburg Township Meeting
July 7, 2025

The regular meeting of the Austinburg Township Board of Trustees opened at 7:30 pm. In attendance were Ted Seifert, Ginny Seifert, Brian O'Dell, Lorna Masek and Scott Kimmel.

The roll call; Haase, aye. Dutton, aye. Kusar aye.

Res. 100-25 John moved to accept the minutes as written, Pete seconded. The roll call; Haase, aye. Dutton, aye. Kusar aye.

Res. 101-25 John moved to pay the bills, Byron seconded. The roll call; Haase, aye. Dutton, aye. Kusar, aye. Bills paid were \$43,900.19 and receipts were \$19,529.60.

In terms of correspondence, we received an email in regards to the Township medical insurance. There is going to be a 6.9% increase plus changes to deductibles and out of pocket expenses. We received a letter for Ohio Division of Liquor Control in regards to Pilot Travel Center. They are requesting a liquor license and do we want a hearing in regards to this. Fleming and Billman Funeral home have requested paperwork for an indigent burial.

The Fiscal Officer reported the proposed budget for 2026 needs to be approved and sent to the County Commissioners.

Res.101-25 John moved to accept the 2026 proposed budget, Byron seconded. The Roll; Haase, aye. Dutton, aye. Kusar, aye.

The Fiscal Officer reported that it is time to renew our Special Assessments for 2026.

Res. 102-25 Byron moved to keep the Township special assessments in regards to our street lights, project numbers #21-026, #21-027, and #21-083 at the current rate, Pete seconded. The roll call; Haase aye. Dutton, aye. Kusar, aye.

The Fiscal Officer reported that we received the OTARMA appointment of representative and alternate form to be filled out. We also need to appoint who is going to be the representative and the alternate.

Res. 103-25 Byron moved to have Kanda O'Dell be the representative and the alternate will be Chairman of the Trustees John Kusar, Pete seconded. The roll call; Haase aye. Dutton, aye. Kusar, aye.

The Fiscal Officer discussed the bill for repairs to the Township Back Hoe which was \$10,491.79. The Fiscal Officer also reported that we had received the invoice from Suit-Kote for the chip and seal but the amount was incorrect so Road Sup Mike Petro and herself have reached out to Suit-Kote.

Res. 104-25 John moved to pay Petro Services for the work done on the township backhoe for \$10,491.79, Pete seconded. The roll call; Haase aye. Dutton, aye. Kusar, aye.

Zoning Administrator no report.

Fire Chief no report.

Road Supervisor no report.

Pete said paving for Forman Road should start mid-July. The boring for the street lights will be started soon for the lights.

Res. 105-25 Pete moved to set the speed limit on Rodgers and Orchard Grove Dr between Lampson Road and Mechanicsville at 25 mph, John seconded. The roll call; Haase aye. Dutton, aye. Kusar, aye.

Byron reported on the NAD meeting. Byron talked about moving the money we aren't using now into the Star Account then pull it back out when needed. The Fiscal Officer said the issue would be in order to do this at this point of the year it would be tough because things

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have all ready been budgeted for the year. John went over the quote for taking down the pines and dead limb out of the Maple tree at the corner of Rodgers and Orchard Grove Dr. John contacted 3 different tree removal companies and the only company interested is Todd Mogren (Millgate Tree Service) The road will have to be shut done and we will need to contact the neighbor to see if we can use his driveway for parking some equipment.

Res. 106-25 John moved to go with Millgate Tree service for \$4,200 for removing the pine tree and dead limb at the corner of Rodgers and Orchard Grove Dr which is in the road way plus the stumps will be grounded up, Byron seconded. The roll call; Haase aye. Dutton, aye. Kusar, aye.

Byron discussed the heat issues with the chip and seal after it was done. Resident Joseph Kimmel brought an incident report in to the Trustees which states damage done to his tires. John said to have the Fiscal Officer reach out to our insurance. John said we have never had this issue before so we need to see how we should handle this claim.

Res. 107-25 John moved to go with Penn Ohio for the portable restrooms for Austinburg Country Days, Pete seconded. The roll call; Haase aye. Dutton, aye. Kusar, aye.

Resident Ted Seifert would like the Trustees to reach out to the County Prosecutor to see if the ZBA Board can give a conditional use. The question is "Can the zoning board of appeals create a new classification that is not in our zoning text?"

Res. 108-25 Pete moved to adjourn the meeting at 8:25 pm, John seconded. The roll call; Haase aye. Dutton, aye, Kusar, aye.



Kanda O'Dell, Fiscal Officer



John Kusar, Chairman