

Austinburg Township Meeting
October 6, 2025

The regular meeting of the Austinburg Township Board of Trustees opened at 7:30 pm. In attendance were Ted Seifert, Ginny Seifert, Laurie Robishaw, Rob Lapuh, Malena Gottwig, Teresa Gottwig, David Gottwig, Camryn Bushnell, Amy Fernandez, Darian Franklin, and Brian O'Dell.

The roll call; Haase, aye. Dutton, aye. Kusar aye.

Res. 135-25 John moved to accept the minutes as written, Pete seconded. The roll call; Haase, aye. Dutton, aye. Kusar aye.

Res. 136-25 John moved to pay the bills, Pete seconded. The roll call; Haase, aye. Dutton, aye. Kusar, aye. Bills paid were \$317,557.01 and receipts were \$21,885.34.

In terms of correspondence, we received an email and letter from RKPT legal firm in regards to lines with Windstream. We received a thank you note from Austinburg Country Days for our support with the festival. We received the paperwork from the Ashtabula County Engineer's Office for OPWC Round 40. We received paperwork and emails from OTARMA in regards to adopting and training in cybersecurity policy. We received the paperwork from OTARMA with our insurance cost for next year which covers our buildings and equipment. The cost will be \$33,013 which is an increase of almost \$6,000 from last year. We also received an email that we didn't get the two indigent burial requests for reimbursement that the Fiscal Officer applied for.

Res. 137-25 John moved to pay the premium for our building and equipment insurance to OTARMA, Byron seconded. The roll call; Haase, aye. Dutton, aye. Kusar aye.

Zoning Administrator Rob Lapuh reported he issued a sign permit for Save A Lot. Rob said he wasn't sure why there was some clearing of trees on Sidley Court. Rob issued a lot split on Forman Road. Laurie Robishaw who is the Zoning Chair reported that she submitted the multi-unit retail building amendment to the plan commission. Laurie reported they are working on the solar pannel system for commercial use on whether to allow them or deny them in our Township.

Fire Department no report.

Road Supervisor no report.

Pete reported on the OPWC grant Round 40 which will be used for drainage on Mill Street and part of Water Street.

Res. 138-25 Pete moved to apply for the OPWC grant Round 40 for drainage work on Mill Street and South Water Street, Byron seconded. The roll call; Haase, aye. Dutton, aye. Kusar aye.

Byron asked where we were on putting up another park light. John suggested that the three of them get together and go look at the park to see where the light should go. John said he has heard only positive comments on the lights that have been put up so far in the park. Byron has someone coming to look at the carpet to see if it can be stretched to remove the wrinkles. There is a NAD meeting Tuesday October 7th at 6:30 pm. John reported the new cybersecurity policy for Townships.

Res. 139-25 John moved to accept House Bill 96 requirements for cybersecurity, Pete seconded. The roll call; Haase, aye. Dutton, aye. Kusar aye.

John reported he meet with Smolen to get preliminary drawings for a new fire station. The cost for the preliminary drawing is \$6,500.

Res. 140-25 John moved to enter into an agreement with Smolen Engineering for \$6,500 to get preliminary drawings for a new fire station, Byron seconded. The roll; Haase aye. Dutton, aye, Kusar, aye.

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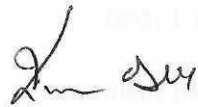
Resident Malena Gottwig asked if a new fire station built on the property where the road department is located would affect the recycling area. John said it would not affect the recycling. Malena asked which Trustees were up for election this term.

Pursuant to Ohio Revised Code section 121.229 (G) (1) John moved that we enter into an executive session at 8:03 pm: To consider the appointment, employment, and compensation of a public employee, Byron seconded. The roll; Haase aye. Dutton, aye, Kusar, aye.

John moved to come out of executive session at 8:24 pm, Byron seconded. The roll; Haase aye. Dutton, aye, Kusar, aye.

Res. 141-25 John moved to put a public notice in the paper with a revised job application from a previous job application. Applications need to be turned in by November 17, 2025, Byron seconded. The roll; Haase aye. Dutton, aye, Kusar, aye.

Res. 142-25 John moved to adjourn the meeting at 8:25 pm, Pete seconded. The roll; Haase aye. Dutton, aye, Kusar, aye.



Kanda O'Dell, Fiscal Officer



John Kusar, Chairman