

Austinburg Township Meeting  
September 15, 2025

The regular meeting of the Austinburg Township Board of Trustees opened at 7:34 pm. In attendance were Ted Seifert, Ginny Seifert, Lorna Masek, Laurie Robishaw, Bill Wilms, Rob Lapuh, and Brian O'Dell.

The roll call; Haase, aye. Dutton, aye. Kusar aye.

Res. 128-25 John moved to accept the minutes as written once the correction is made to the electrician being Dan Gildersleeve not Frank in the previous meeting minutes, Pete seconded. The roll call; Haase, aye. Dutton, aye. Kusar aye.

Res. 129-25 John moved to pay the bills, Byron seconded. The roll call; Haase, aye. Dutton, aye. Kusar, aye. Bills paid were \$37,772.73 and receipts were \$3,089.23.

In terms of correspondence, we received an email from the Ashtabula County Township Assoc that their next meeting is Thursday September 18 at 6:30 pm at the Ashtabula County Engineers Office.

The Fiscal Officer had some questions in regards to Trick or Treat, the carpet getting pulled in the office and work being done on Water St.

Res. 130-25 John moved to do Austinburg Trick or Treat on Friday, Oct. 31, 2025 from 5:00 pm to 7:00 pm, Byron seconded. The roll call; Haase, aye. Dutton, aye. Kusar aye.

Res. 131-25 John moved to continue doing routine maintenance on Water St keeping it under \$6,000, Byron seconded. The roll call; Haase, aye. Dutton, aye. Kusar aye.

Zoning Administrator Rob Lapuh reported he has issued a permit for a new house construction, a permit for an accessory structure, and a permit for new signage at Burger King. Resident Ted Seifert inquired about the property and clean up on Mill Street Extension. Laurie Robishaw proposed getting an updated GIS map system. There is a one-time cost of \$400 to establish the GIS map system. Laurie said it is about a year out to get it going.

Res. 132-25 John moved to go into agreement with the Ashtabula County Auditor Scott Yamamoto to start the GIS map services, Pete seconded. The roll call; Haase, aye. Dutton, aye. Kusar aye.

Fire Chief Bill Wilms reported the new hose has been delivered and has already been put on the truck. He also reported that he needs to start looking at prices for getting a new service body on fire truck 504.

Road Supervisor no report.

Pete reported OPWC grant round 40 is in front of the OPWC committee to be voted on for next year. Pete reported that the Water Street project is almost complete. Pete went over the price of new parts for the snow plows.

Res. 133-25 Pete moved to accept Mill Supply INC. to replace parts for the snow plows for the cost of \$8,459.11, Byron seconded. The roll call; Haase, aye. Dutton, aye. Kusar aye.

Byron had nothing to report. John said that after the last meeting when he was questioned on plans for a new fire station, he got a hold of and met Kurt Garwin from Smolen Engineering in front of the Township garage to look at the proposed spot for a new fire station. John hopes to have their proposal back in a few weeks so at least we have a cost to work with. These aren't construction drawings.

Residents had no comments.

Pursuant to Ohio Revised Code section 121.229 (G) (1) John moved that we enter into an executive session: To consider the appointment employment and compensation of a public employee at 7:57 pm, Byron seconded. The roll; Haase aye. Dutton, aye, Kusar, aye.

John moved to come out of executive session at 8:07 pm, Byron seconded. The roll; Haase aye. Dutton, aye, Kusar, aye.

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No further business was discussed.

Res. 134-25 John moved to adjourn the meeting at 8:08 pm, Pete seconded. The roll;  
Haase aye. Dutton, aye, Kusar, aye.



Kanda O'Dell, Fiscal Officer



John Kusar, Chairman