

Austinburg Township Minutes
February 2, 2026

The regular meeting of the Austinburg Township Board of Trustees opened at 7:30 pm. In attendance were Ginny Seifert, Ted Seifert, Laurie Robishaw and David Gottwig. The roll call; Haase, aye. Dutton, aye. Kusal, aye.

Res. 31-26 John moved to accept the minutes as written, Pete seconded. The roll call; Haase, aye. Dutton, aye. Kusal, aye.

Res. 32-26 John moved to pay the bills, Byron seconded. The roll call; Haase, aye. Dutton, aye. Kusal, aye. Bills paid were \$41,572.68 and receipts were \$15,363.47.

In terms of correspondence, we received a letter from the Ashtabula County Recorder's Office in regards to fees for filing zoning resolutions and amendments for 2026. We received a letter from NOPEC that we have been awarded the NOPEC Energized Community Grant of \$2,627 for 2026. We received an application from the Ashtabula County Commissioners for Memorial Day expenses.

Fiscal Officer reported the End of the Year report has been submitted to the Ohio Checkbook online. A notice of our End of Year report has been sent to the Star Beacon. The Fiscal Officer asked that the Trustees do an Annual Appropriation Resolution for the End of the Year for 2025. The Fiscal Officer will be asking the County Auditor's Office for a new Amended Certificate since the end of the year has been completed for 2025.

Res. 33-26 John moved to do a resolution for the year end paperwork, Bryon seconded. The roll; Haase, aye. Dutton, aye. Kusal, aye.

Res. 34-26 John moved for the Fiscal Officer to go ahead and ask for an Amended Certificate for 2026, Pete seconded. The roll; Haase, aye. Dutton, aye. Kusal, aye.

Zoning Administrator no report.

Fire Chief no report.

Road Sup no report.

Pete reported that the heat exchanger for the fire department furnace is in. Pete spoke with Josh Quail the Wildlife Officer and the Sheriffs Department in regards to the issues that have been coming up at Tote Road Park. There will be some cameras going up on the property. In the spring we will have the property surveyed to find the correct property lines at the Tote Road Park. Pete suggested we start looking at replacing the one-ton pickup this spring. Byron will be going to the NAD meeting this week. Byron did drop off the letter to the two residences that have inquired about the Tote Road property off Lampson Road. The letter is in regards to the County Commissioners meeting to discuss the vacating of the Tote Road property off Lampson Road. Byron suggested we start looking at getting stone bids. Byron would like to see about getting Forman Road lined. John said we will have to check into the cost and how often it needs to be done, because once you start lining it you must keep it up. Byron will talk to the County Engineers to find out the answers to the questions on lining for Forman Road. Pete would like to see getting Millcreek Road paved. John said the problem is first we need to get trees removed and figure out where the set backs would be for ditches.

Res. 35-26 John moved to approve the zoning map for 2026, Pete seconded. The roll; Haase, aye. Dutton, aye. Kusal, aye.

John spoke with Penn Ohio about Austinburg Clean Up Day on May 9, 2026. Penn Ohio is giving us the same prices as last year.

Res. 36-26 John moved to accept Penn Ohio's proposal for Austinburg Clean Up Day, Byron seconded. The roll; Haase, aye. Dutton, aye. Kusal, aye.

John has reached out to several people in regards to possibly purchasing the UPS building once it is closed. The idea is to renovate it into a fire storage building.

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Resident Ted Seifert asked that once the Township starts implementing our tree removal program, he would like to have the trees for the Ashtabula County Antique Engine Club. They use it for demonstration purposes at the saw mill.

The Fiscal Officer reminded everyone that our next meeting will be Tuesday, February 17 because of the holiday.

Res. 37-26 John moved to adjourn the meeting at 8:00 pm, Pete seconded. The roll; Haase aye. Dutton, aye, Kusar, aye.



Kanda O'Dell, Fiscal Officer



John Kusar, Chairman