

Austinburg Township

Zoning Commission

May 6, 2026

Members:

Laurie Robishaw, Chair
David Gottwig, Vice-Chair
Diego Moreno
Clare Polak
Lisa Vicente

Teresa Gottwig, Alternate (absent)
Shara Parkomaki, Alternate (absent)

Also Present:
Byron Dutton, Trustee Liaison
Sarah Frank, Zoning Secretary

Chair opened the meeting at 6:20pm. Chair requested roll call attendance:

<i>Laurie Robishaw - Present</i>	<i>Clare Polak - Present</i>	<i>Shara Parkomaki - Not Present</i>
<i>David Gottwig - Present</i>	<i>Lisa Vicente - Present</i>	<i>Teresa Gottwig - Not Present</i>
<i>Diego Moreno - Present</i>		

Diego motioned to approve 3/4/26 meeting minutes; David seconded. Roll call vote:

<i>Laurie - Aye</i>	<i>Clare - Aye</i>	<i>Shara - Not Present</i>
<i>David - Aye</i>	<i>Lisa - Aye</i>	<i>Teresa - Not Present</i>
<i>Diego - Aye</i>		<u>Minutes approved.</u>

David motioned to approve 4/1/26 meeting minutes; Diego seconded. Roll call vote:

<i>Laurie - Abstain</i>	<i>Clare - Abstain</i>	<i>Shara - Not Present</i>
<i>David - Aye</i>	<i>Lisa - Abstain</i>	<i>Teresa - Not Present</i>
<i>Diego - Aye</i>		<u>Minutes approved.</u>

Zoning Administrator was not in attendance so sent his report that the hotel's variance application was approved and that a new home is being built on Lampson Road.

Commission discussed Solar Panel - Commercial, including PUD's, regulations for those over and under 50MW (whether or not they can be banned), decommissioning performance bonds, as well as reviewed Chair's drafted "Definitions to consider" (with highlighted text from Williamsburg and Tate zoning texts). Commission members discussed and agreed to add different definitions as found in Tate and Bellfontaine, as well as agreed to not vote on this matter until definitions and layout are agreed upon.

Chair reviewed "Zoning Meeting Slides for May" to ask what issue to address next: B&B, Short Term Rentals, Winery updates/conditions, Recreation Commercial, Planned Unit Development (PUD).

Secretary reported on updates to the Approved Amendment Procedural Checklist for the recent amendment on Multi-Unit Retail.

David motioned to adjourn the meeting; Clare seconded. Roll call vote:

<i>Laurie - Aye</i>	<i>Clare - Aye</i>	<i>Shara - Not Present</i>
<i>David - Aye</i>	<i>Lisa - Aye</i>	<i>Teresa - Not Present</i>
<i>Diego - Aye</i>		<u>Meeting adjourned 7:15pm</u>

Respectfully Submitted,

Sarah Frank

Sarah Frank, Secretary