

Austinburg Township

Zoning Commission

August 5, 2026

Members:

Laurie Robishaw, Chair
David Gottwig, Vice-Chair
Diego Moreno
Clare Polak
Lisa Vicente

Teresa Gottwig, Alternate
Shara Parkomaki, Alternate (absent)

Also Present:

Sarah Frank, Zoning Secretary
Rob LaPuh, Zoning Administrator
Pete Haase, Township Trustee
Byron Dutton, Trustee Liaison
Joshua Gottwig, Resident
Cindy Petti, Resident
Joe Petti, Resident

Chair opened the meeting at 6:05pm. In place of roll call, those present introduced themselves to guests.

Vice-Chair motioned to approve 7/1/26 minutes with corrections requested from Chair that the sentence be added "Chair will email Chair notes to members to update the final numbers on proposed solar panel amendment draft" and the last sentence be revised to "Chair will email members her notes on regulations with further discussion planned at next meeting"; Diego seconded. Roll call vote:

Laurie - Aye
David - Aye
Diego - Aye

Clare - Aye
Lisa - Aye

Shara - Not Present
Teresa - Abstain

Minutes approved.

Commission reviewed and edited proposed amendment draft "Solar Panels/Systems for Commercial Use Proposed Changes List Updated 8/5/26".

Vice-Chair motioned to submit "Solar Panels/Systems for Commercial Use Proposed Changes List Updated 8/5/26" with the exception of 1000.414 (since Chair requested a separate vote on that) to the Ashtabula County Planning Commission; Clare seconded. Roll call vote:

Laurie - Aye
David - Aye
Diego - Aye

Clare - Aye
Lisa - Aye

Shara - Not Present
Teresa - Abstain

Motion approved.

Vice-Chair motioned to submit proposed 1000.414 from "Solar Panels/Systems for Commercial Use Proposed Changes List Updated 8/5/26" to the Ashtabula County Planning Commission; Diego seconded. Roll call vote:

Laurie - Aye
David - Aye
Diego - Aye

Clare - Aye
Lisa - Aye

Shara - Not Present
Teresa - Abstain

Motion approved.

Zoning Admin reported the former Mr. C's property was finalizing drawings and working on a lot separation from county but clearing of the land is expected in the next 30 days.

Commission agreed to schedule mandated Public Hearing for 6pm on September 2, 2026.

Clare motioned to adjourn the meeting; Diego seconded. Roll call vote:

Laurie - Aye
David - Aye
Diego - Aye

Clare - Aye
Lisa - Aye

Shara - Not Present
Teresa - Abstain

Meeting adjourned 7:35pm

Respectfully Submitted,

Sarah Frank

Sarah Frank, Secretary