

Austinburg Township

Zoning Commission Minutes

5 January 2022

Members:

Shara Parkomaki, Chair
Clare Polak, Vice-Chair (absent)
Jackie Krysa
Jeff Piatek
Phil Miller
Sherry Bailey, Alternate

Also Present:
Ted Seifert, Resident
Byron Dutton, Trustee Liaison
Rob LaPuh, Zoning Administrator

Shara opened the annual organizational meeting at 5:02pm and asked for a roll call. Sarah requested clarification on the present roll call. Trustee Liaison Byron Dutton answered that Jeff's term had expired but he is still on the Commission since he has not notified anyone of his desire to leave and the Commission has not expressed any desire for him to leave. He also stated that Sherry had been appointed by the trustees as alternate.

Sarah took roll call:

<i>Shara - Present</i>	<i>Jackie - Present</i>	<i>Phil - Present</i>
<i>Clare - Not Present</i>	<i>Jeff - Present</i>	<i>Sherry - Present</i>

Jackie explained Commission has historically cycled the Chair position to keep the burden off of the same person; Shara agreed that that was a great idea and asked for nominations.

Shara motioned Jackie for Chair; Jackie declined the nomination.

Jackie motioned Phil for Chair; Phil declined the nomination, stating he had served as Chair recently.

Jackie suggested Phil and Jeff would serve well as Chair and Vice; Jeff was unable at this time to commit to remaining on the Commission but would have an answer at the next regularly-scheduled meeting. Jackie suggested she could serve as Chair until February when Clare returns and Jeff knows his status.

Shara motioned Jackie for Chair; Jeff seconded. Roll call vote:

<i>Shara - Aye</i>	<i>Jackie - Aye</i>	<i>Phil - Aye</i>
<i>Clare - Not Present</i>	<i>Jeff - Aye</i>	

Jackie motioned Phil for Vice-Chair, temporarily; Jeff seconded. Roll call vote:

<i>Shara - Aye</i>	<i>Jackie - Aye</i>	<i>Phil - Aye</i>
<i>Clare - Not Present</i>	<i>Jeff - Aye</i>	

Jackie requested a ~\$9 paperback copy of Robert's Rules for everyone to read. Commission discussed need for projector screen. Sarah will look for and submit items to trustees to approve for purchase.

Jeff motioned to adjourn at 5:25pm; there was no second.

Jackie showed the Commission the county's official comprehensive plan that was passed (not unanimously) by the Planning Commission and has not yet been approved by the County Commissioners. Jackie stated this will be treated the same as the one from 2003 - if a township does not have one of its own, it should follow this. Jackie suggested a bound copy should be requested for all members. Jackie reviewed that 39 of the goals are to be completed by townships and that this is intended to last 10 years.

Shara asked if the County Planning Commission will provide a template or guidelines for those goals; Jackie answered no but that the County Planning Department will help with that. Shara asked Jackie's opinion on the plan; Jackie answered that she voted yes to approve it.

Commission reviewed goals created at last year's organizational meeting and amendments passed, including amendment ready but not passed, as well as issues like: lineal footage at the roadway, minimum square footage for new residents, and tiny houses. Zoning Administrator included his suggestions and Resident Ted Seifert gave background on the reasons for the current regulations. Resident Ted Siefert also suggested Commission request County Community Services and Planning Director Jake Brand to draft lighting regulations that are consistent with what gets done in the county and fulfills what he has to do anyways. Jackie and Shara agreed, with Shara citing the risk of litigation when lay people write it.

Sherry explained her desire to plan 2 township events this year, like an "old-fashioned town meeting to create a sense of community," as well as prepare a "welcome wagon" gift or packet for new residents.

Sarah asked what Jackie wanted to be put on the agenda and she said Commission would continue current drafts.

Jackie motioned to adjourn; Jeff seconded. All voted aye. Meeting adjourned at 6:12pm.

Respectfully Submitted,

Sarah Frank
Zoning Secretary