Austinburg Township

Zoning Commission Minutes 4 May 2022

Members:

Jackie Krysa, Chair Phil Miller, Vice-Chair Shara Parkomaki (absent) Clare Polak Sherry Bailey Also Present: Byron Dutton, Township Trustee Liaison Rob LaPuh, Zoning Administrator Pete Haase, Township Trustee Laurie Robishaw. Resident

Jackie opened the meeting at 5:04pm.

Sherry motioned to approve the April minutes; Jackie seconded. Roll call vote:

Jackie - Aye Shara - Not Present Sherry - Aye

Phil - Aye Clare - Aye Minutes approved.

For his report, the Zoning Administrator stated he issued a permit for a sun porch. Jackie stated a resident contacted her because he had told them a new driveway would not be permitted due to its location near the property line. Zoning Administrator questioned why would a driveway be any different than a new structure. Jackie replied there is nothing in the zoning text to disallow it. Zoning Administrator said he would call her back

and tell her yes but he thought it was an issue Commission should consider in the future.

Attendee Laurie Robishaw introduced herself, including her experience in real estate, regulations, and frequent moves.

Jackie reminded Commission about 2022 Northeast Ohio Planning & Zoning Workshop on June 24, including that Township will reimburse and members can carpool.

Secretary and Truszstee Liaison Dutton followed up on purchase requests. Due to increasing expenses of the zoning department, Trustees were able to fulfill the projector screen request with an unused projector screen at the fire department.

Jackie asked what the total township budget and the zoning budget; Trustee Liaison Dutton answered about one million dollars and \$14,000, respectively.

Secretary reported on township website access: the administrator obtained an SSL certificate for the website so the user no longer sees any error or insecure messages. However, the website still does not appear in search engine listings; after a couple months of monitoring, Secretary will follow up with website administrator to improve that. Secretary reported membership updates and zoning application have been added. Secretary reviewed Jackie's emailed list of items requested on the webpage and Secretary confirmed minutes, map, and member list are already on the webpage. Commission agreed Secretary will add "For questions, concerns, or to be added to an email distribution list, please contact the Commission at zoningsecretary44010@gmail.com" and any membership updates.

Commission reviewed and made edits to drafted changes to zoning text. Sherry agreed to look into lighting poles in non-municipalities. Jackie stated she hoped Commission could review and vote on drafted edits at its next regularly-scheduled meeting on Wednesday, June 1, at 5pm.

Phil motioned to adjourn at 6:35pm; Jackie seconded. Roll call voted:

Jackie - Aye Shara - Not Present Sherry - Aye

Phil - Aye Clare - Aye Meeting adjourned.

Respectfully Submitted, Sarah Frank Zoning Secretary