

Austinburg Township

Zoning Commission Minutes
13 July 2022

Members:

Jackie Krysa, Chair
Phil Miller, Vice-Chair
Shara Parkomaki - absent
Clare Polak - absent
Sherry Bailey
Laurie Robishaw, 1st Alternate

Also Present:
Rob LaPuh, Zoning Administrator

Jackie opened the meeting at 5:05pm. Commission reviewed their attendance at the 2022 Northeast Ohio Planning & Zoning Workshop on June 24. Jackie distributed handouts from conference, including those on variances and amendments at a glance based on ORC 519.12

Jackie reviewed jeffersontownship.org with Commission to demonstrate the professional layout of that township's zoning website and text.

Jackie reviewed her 7/13/22 letter from Commission to Township Trustees in response to a 6/6/22 letter of request from Township Trustees regarding permissible text for "clean up and maintenance of all structures in the AC and NC districts"; Jackie referenced ORC 505.86- 87.

Jackie announced the County Planning Commission meeting to review the Commission's proposed amendment has been rescheduled to July 20 at 3:00pm.

Jackie motioned to approve June minutes; Sherry seconded. Roll call vote:

<i>Jackie - Aye</i>	<i>Clare - N/A</i>
<i>Phil - Aye</i>	<i>Sherry - Aye</i>
<i>Shara - N/A</i>	<i>Laurie - Aye</i>

Motion carried.

Secretary agreed to send Jackie the June minutes as a pdf as requested by Planning Commission and to coordinate the notification to the newspaper for the 8/1/22 public hearing. Those present reviewed preparations for the public hearing: holding the meeting in the townhall rather than the office; Secretary to prepare sign-in sheet, podium, audio recorder, handouts; Trustee Haase to setup a sound system; Jackie will introduce meeting procedure.

Sherry asked Zoning Administrator about a property with a camper; he said he would view the property to confirm if its location is in the township, what district it is in, and what its agricultural status is.

For his report, Zoning Administrator reporting receiving a request for all available property for off-premise signage in AC; Sherry stated she would send him the materials she received from the workshop regarding signs. Sherry reported that Trustee Dutton agreed that Commission representatives should share the information from their conference at a Township Trustees' meeting.

Jackie and Sherry expressed confusion that they heard they missed a Township meeting with a Commissioner and 40 attendees present. Jackie stated she will ask Trustee Liaison to keep Commission updated.

Laurie motioned to adjourn; Phil seconded. Roll call vote:

<i>Jackie - Aye</i>	<i>Clare - N/A</i>
<i>Phil - Aye</i>	<i>Sherry - Aye</i>
<i>Shara - N/A</i>	<i>Laurie - Aye</i>

Meeting adjourned at 6:05pm.

Respectfully Submitted,
Sarah Frank, Zoning Secretary